

Challenger Learning Center of Kentucky

Mission Checklist

- _____ Confirm Mission Date and Time included in confirmation letter.

- _____ Arrange for late pick-up of students if necessary.
(2.5 hours for one mission – 5.5 hours for two missions and lunch)

- _____ Bus arrangements confirmed.

- _____ Crew Manifest completed and faxed to Challenger Center 3 days before
Mission Date. (606) 487-3610

- _____ Arrival and Departure time included on Crew Manifest.

- _____ Photo Release Form signed & faxed with crew manifest.

- _____ Lunch Menu completed, totaled and faxed to the Challenger Center 3 days
before Mission Date. (606) 487-3610
(The College Grill will not be able to handle any individual student orders
placed on your scheduled Mission Date.)

- _____ Mission Patch selected and ready to bring on your Mission Date.

If you need any information before your scheduled Mission Date, please call
The Challenger Learning Center of Kentucky at:

(606) 436-5721
(800) 246-7521

Tom – ext. 73050
Melissa – ext. 73049